

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room

Regular Meeting 7:30 p.m.
September 27, 2016

AGENDA

Call to Order by Board President- – Open Public Meetings Act – Roll Call

This meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

Flag Salute

SUPERINTENDENT’S REPORT

- Draft of Strategic Plan Objectives

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment

sessions only.

4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.

5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

- SAIF- 2015-16 Tier 1 Safety Incentive Program award

ADMINISTRATIVE REPORTS

Motion to accept Administrative Reports 1.01 - 1.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

1.01 Bus Evacuation drills for RMS and HBS. (Attachment 1.01)

1.02 Motion to accept the following HIB report:

School	Date	Findings of Harassment, Intimidation or Bullying
HBS	06/16/2016	No

MINUTES

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.06

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 3.01 Motion to approve the **Bill List** for the period from **September 15, 2016** through **September 28, 2016** for a total amount of **\$997,190.03**. (Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule September 27, 2016** for a total amount of **\$26,743.48**. (Attachment 3.02)

- 3.03 Motion to approve the following **Account Transfers** for July 1, 2016 through August 31, 2016. (Attachment 3.04-3.04c)

- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2016 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2016 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of July 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the

fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2016. (Attachment 3.04 & 3.04a)

3.05 Board motion to accept a donation to Three Bridges School from the Readington Township Home and School Association for \$4,022.87. Funds were deposited into the student activity fund to be used for Student Assemblies, MakerSpace, and Playground Equipment.

3.06 Resolved to approve the following 2016-17 Transportation Jointure Contract:

<u>Host</u>	<u>Joiner</u>	<u>Route #</u>	<u>Destination</u>	<u>Cost</u>
Clinton Twp.	Readington Twp.	R5	Round Valley School	\$880.00

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 - 4.10

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

4.01 Motion to adopt the following curriculum: (Attachments 4.01a - 4.01r)

Curriculum
Grade 1 Math Curriculum
Grade 2 Math Curriculum
Grade 3 Math Curriculum
Grade 3 Honors Math Curriculum

Grade 4 Math Curriculum
Grade 4 Advanced Math Curriculum
Grade 4 Honors Math Curriculum
Grade 5 Math Curriculum
Grade 5 Honors Math Curriculum
Grade 6 Math-Grade 5 Accelerated Curriculum
Grade 6 Pre-Algebra Curriculum
Grade 6 Advanced Math Curriculum
Grade 7 Math Curriculum
Pre-Algebra Curriculum
Algebra 1 Curriculum
Algebra 2 Curriculum
Literacy - Kindergarten
Literacy - Grade 1

- 4.02 Motion to approve student S-129 for Level One Services for the 2016-2017 school year from the New Jersey Commission for the Blind and Visually Impaired at a cost of \$1,900.00 starting 9/1/2016 through 6/30/2017.

- 4.03 Motion to approve a field trip to Kidsbridge Tolerance Center in Ewing, New Jersey for Grades 7 and 8 Good Deed Club members.

- 4.04 Motion to amend the tuition contract for The Matheny School for student S-031:
School Year Tuition: \$116,205
ESY Tuition: \$ 23,495

- 4.05 Motion to accept the Superintendent's recommendation and approve Brienne Rodriguez to complete her student teacher assignment with Lori Gabrielson at Whitehouse School from September 2016 to December 2016 as part of her 56 hour field experience requirement from University of Cincinnati.

4.06 Motion to accept the following grant awards from USC Shoah Foundation, The Institute for Visual History and Education, for participation in the IWitness Video Challenge:
 \$1000 prize awarded to Emily Bengels
 \$2500 prize awarded to Readington Middle School

4.07 Motion to accept the Superintendent's recommendation and approve the following Student Observation placements in the Readington Township School District as follows:

Student Observer Name/School	Cooperating Teacher and/or School	Date/Timeframe
Meagan Hoffman NJCU	WHS & RMS	September 28-October 7, 2016/8 hours
Nicole Randall Rutgers University	Erica Del Guidice Janet Howard Kevin Meyer Shaina Mirsky RMS	October 14, 2016/ 1 full day

4.08 Motion to accept the following donation from the HSA:

<u>School</u>	<u>Donation</u>	<u>Estimated Value</u>
RMS	School-Wide Assembly – Michael Fowlin (10/14/16)	\$2,850.00
RMS	7 th Grade Assembly – Chariots of the Sun (11/3/16)	\$ 900.00

4.09 Motion to approve the following fundraiser:

Fundraiser	School	Date	Recipient of Funds
Readington Athletics Car Wash	RMS	September 24, 2016	Readington Athletics Booster Club to purchase new athletic jerseys

4.10 Motion to approve a home instruction extension for student S-157.

PERSONNEL
Committee Report

Motion to adopt 5.01 – 5.14

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Darlene Bernhard	Substitute Teacher/Aide
Marisa Robinson	Substitute Teacher/Aide

5.02 Motion to correct leave replacement date for Beth Meichenbaum to conclude on December 23, 2016, changed from December 12, 2016.

5.03 Motion to approve the following RMS coaches for the 2016-2017 school year as per RTEA agreement:

Girls Basketball A	Adam Connelly	\$4,500
Girls Basketball B	Coron Short	\$3,800

5.04 Motion to approve Theresa Amster as a 2016-2017 RMS Substitute Chaperone for RMS athletics at the contractual rate.

- 5.05 Motion to approve payment at the contractual rate of \$30 per hour, not to exceed 2.5 hours per teacher, to the following teachers for attending an additional Back-to-School Night in September:

Blair Alber	Lilien Drew	Lora Petersen
Emily Bengels	Shakwana Etienne	Marybeth Schwarz
AnnMarie Burlew	Tracy Fitzgerald	Stephanie Singer
Courtney Calamito	John Hylkema	Stephanie Sperone
David deVelder	Adam Lillia	Alyssa Young
Judith Doslik	Colleen Ogden	Paul Yunos

- 5.06 Motion to correct the appointment of Kristen Apple, Special Education Aide, from Aide C, Step 6 at a rate of \$19.57/hr. to Aide NC, Step 9 at a rate of \$18.51/hr. effective September 1, 2016.

- 5.07 Motion to approve the following mentor for the 2016-2017 school year as follows:

New Staff Member	School/Position	Mentor
Jonathan Nakonechy	HBS/PE	Sivo, Carrie

- 5.08 Motion to approve a salary adjustment for Employee # 6458 to \$40,500, effective October 1, 2016.

- 5.09 Motion to approve a meritorious bonus for Employee # 6286 in the amount of \$1000 for exemplary work and positive representation of the district's sustainability programs.

5.10 Motion to accept the Superintendent’s recommendation and approve the following Leave Replacement Teacher appointment:

Name	Position	Salary	Effective Dates
Gina Giovannucci	Leave Replacement Special Education Teacher (TBS) Position #20-03-D2/aif (Non-tenure track)	Substitute rate of \$95 per day for the first 20 consecutive days, then at \$260 per diem	September 26, 2016 until on or about November 4, 2016

5.11 Motion to approve the following resolution:

RESOLUTION

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the “Board”) is desirous of appointing Thomas Venanzi (“Venanzi”) to serve as the Interim Board Secretary/Business Administrator for the Readington Township School District; and

WHEREAS, Thomas Venanzi, holds the qualifications and certification required to serve as the district’s Business Administrator; and

WHEREAS, Venanzi is desirous of accepting employment as the Interim Board Secretary/Business Administrator for the Readington Township School District; and

WHEREAS, the parties are desirous of memorializing the terms and conditions of their agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the appointment of Venanzi to serve as the Board Secretary/Business Administrator for the period beginning on or about October 17, 2016 and ending on or before June 30, 2017 at the per diem rate of \$80 per hour, not to exceed 36 hours per week. An additional “bank” of 50 hours shall be available to Venanzi should there be a need for attendance at additional meetings beyond the scope of the work day.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President to execute, on behalf of the Board, the Employment Agreement by and between the Board and Venanzi.

- 5.12 Motion to accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Dates
Beth Hanrahan (replacing MaryLou Gillikin)	.5 Aide/Special Ed (TBS) 30-03-D3/awg	\$18.77/hr Aide C Step 3	9/01/2016 – 6/30/2017

- 5.13 Motion to approve a change in hours and salary for the following bus drivers:

Name	From	To	Effective Date
Donald Schuyler	4.5 hrs/day Salary \$21,266.60	4.75hrs./day Salary \$22,448.07	09/06/2016
Kelly Hunt	6.25 hrs/day Salary \$32,704.44	7.25hrs/day Salary \$37,937.15	09/06/2016
Emerald Ridente	4.5 hrs/day Salary \$17,161.51	4.75hrs/day Salary \$18,114.95	09/06/2016
Barbara Hoff	5 hrs/day Salary \$25,656.75	6.75 hrs/day Salary \$34,636.61	09/06/2016

- 5.14 Motion to approve Katie Van Why to continue home instruction for student H-157 for 10 hours per week at a rate of \$30.00 per hour.

COMMUNICATIONS

Committee Report

Motion to adopt 6.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policy:

3231 – Outside Employment as Athletic Coach

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for the purpose of discussing school security for approximately 30 minutes at which time the Board expects to return to Public Session with no action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

ADJOURNMENT

Motion to Adjourn at -----

Motion:

Second:

Vote: